

INSTRUCTIONS FOR USING THE TALKING BOOK TEMPLATE

1. Make a copy of the entire folder. Each book must have its own folder.
2. Edit the copy you made, not the template.
3. Rename the folder to be the name of the book.
4. Edit the file named "**Cover**". Enter design mode by pressing the **Escape Key**. Add your title using the text tool.
5. Add a picture to the picture box. Go to File/Save. Do not change the name of this file.
6. Choose one of the templates for your first page. There are six different page templates included in this folder, each with their own layout. Open the "**Preview Templates**" board if you'd like to preview the different layouts.
7. Press the Escape Key to enter Design Mode
8. Go to the **File Menu** and select "**Save As**", and type in "page1".
9. Edit your page:
 - a. Select the Text Tool.
 - b. Click on the existing text in the text box.
 - c. Pick a font size from the Text Menu.
 - d. Type in your own text.
 - e. Press the enter key at the end of each line to make the text stays within the box.
 - f. Place pictures or symbols in the picture box.
 - g. You can adjust the size of the text box or picture box by holding down the Control key and dragging a corner.
10. Repeat steps 5-8, naming your pages "page1", "page2", "page3", etc. Boardmaker Plus will automatically know when there are no more pages. For example, if your book has 15 pages, your last page will just be named "page15".

All pages will be automatically linked. The template goes from the Cover page to Page1, then to Page2, etc. Open the file "Cover" and enter Use Mode from the Dynamic Boards menu. Press the "=" key to adjust the book settings, i.e. which navigation buttons are shown, auditory preview, or to switch into a slideshow mode (click anywhere on the screen to advance the page).

TO ADD RECORDED NARRATION:

On each page:

1. Double-click on the Speak Button.
2. Double-click on the "Activate a Macro - Narration" action.
3. Click on the "Edit Macro" button.
4. Double-click on the "Play Recorded Message" action(s).
5. Click on the Record a New Sound button.
6. Record your narration using a microphone.